

Abundant Living Bible College

Student Handbook



“Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, teaching them to observe all that I have commanded you. And behold, I am with you always, to the end of the age.”

Matthew 28:19-20

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INTRODUCTION

The purpose of this handbook is to assist current and prospective students by providing information about our institution, its purpose, academic programs, student services, and administrative policies and procedures. All questions should be directed to the Administration Office at Abundant Living Bible College (ALBC) campus located at 1511 N Dixie Boulevard in Radcliff, KY 40160. Telephone Number (270)351-9990.

ACCREDITATION AND AFFILIATIONS

ALBC is an institution of higher education accredited by Transworld Accrediting Commission International located at 231 E Alessandro Blvd., Suite A-10, Riverside, CA 92501. Tel. (951) 901-5586.

ALBC will equip students to enter the ministry with the fire of God to win souls, shake nations and take territory for the Kingdom of God. The impartation that the students of ALBC receive is through the anointing of the Holy Spirit which NO accrediting agency can give.

Accreditation is a review process by an external agency to ensure that an institution of higher learning meets standards set by organizations representing the academic community, professionals, and other stakeholders. To maintain accreditation the institution or program must undergo a similar review on a regular basis. An outline of the standards used to evaluate ALBC may be found here. [Http://transworldaccrediting.com/accreditation-information/](http://transworldaccrediting.com/accreditation-information/)

It is important to note that neither the State of Kentucky nor the US Federal Government accredits ANY institution of higher learning. ALL accrediting agencies are PRIVATE organizations.

THE COLLEGE NAME

The college name, Abundant Living Bible College (ALBC) is taken from John 10:10, “ I have come that they may have life and that they may have it more abundantly.”

THE COLLEGE MANAGEMENT SOFTWARE

ALBC uses a web-based college management software called Populi which provides real-time interaction with courses, instructors, grades, transcripts, admissions, billing, and other students. During registration, the student will be made an active user and all communications and college interaction will happen from Populi. Each student must have an active email and access to a computer to have a successful year here at ALBC. Populi will be referenced several times in this handbook and refers to this college management system.

STATEMENT OF NON-DISCRIMINATION

ALBC is an equal-opportunity educational institution that is in line with Christian values as per the scriptures taken from the King James Version of 1611. Qualified applicants are admitted without regard to race, color, national and ethnic origin, handicap status, or veteran status, to all rights, privileges, programs, and activities generally accorded or made or made available at the college. We do not discriminate based on race, color, or national and ethnic origin in the administration of its educational policies, admissions policies, and other college-administered programs

STATEMENT OF PURPOSE

ALBC programs exist for training men and women in the knowledge of the Scriptures. According to 2 Peter 1:3, "He has given unto us everything we need pertaining to life and godliness in the knowledge of Him." The Bible college is designed to bring the hearer to a place of knowledge in order to live their best life ever. As they discover through instruction over a period of time, the goal is that each person has a basic understanding of who God is in their life, who they are in Christ and the authority they possess. Each student will be able to navigate through the scriptures to discover the deeper things of God and what His promises are to those that believe.

ALBC program provides quality Spirit-filled Biblical instruction, academic training, and practical education to men and women desiring Biblical training, or those that are called into ministry.



STATEMENT OF FAITH

The Scriptures - The Bible is the inspired Word of God, an infallible guide for life.

2 Timothy 3:16, 17

The Godhead - God is one, manifested in the three persons: Father, Son, and Holy Spirit. Each member serves in different functions, and they each possess equal power and authority.

1 John 5:7; Genesis 1:26; Matthew 28:19

The Fall of Man and Redemption - Man is a created being made in the image of God, but through Adam's fall, sin came into the world. Salvation is God's gift of redemption to man through faith in His son, Jesus Christ.

Romans 5:12; Ephesians 2:8

Eternal Life - Jesus is the total substitutionary sacrifice. He was made sin that we might be righteous; He was made a curse that we might be made rich. *John 3:15, 16*

Water Baptism - Baptism in water is by immersion and is for believers only.

Matthew 3:13-16, 28:19; John 3:22

Baptism in the Holy Spirit - The Holy Spirit is a gift promised to all believers accompanied by the evidence of speaking in tongues. *Acts 1:5, 2:1-4*

Divine Healing - Healing is provided through the atonement of Christ for every believer.

1 Peter 2:24; James 5:14

Great Commission

Every believer is called to proclaim God's message of freedom and liberty. We believe God has endowed us with His power, His wisdom, His love, and His anointing.

Mark 16:15; Matthew 28:19-20

Return of Christ - His coming is imminent. When He comes, the dead in Christ shall rise first; then, those alive and remain shall be caught up together in the clouds to meet the Lord in the air. Following the tribulation, He shall return to the earth with His saints, and He shall reign forever. *1 Corinthians 15:51-53; 2 Peter 3:13; Revelation 21-22*

STATEMENT OF FINAL AUTHORITY FOR MATTERS OF FAITH/BELIEF & CONDUCT:

The statement of faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God, speaks with final authority concerning truth, morality, and the proper conduct of mankind. The Bible is the sole and final source of all that we believe. ALC's senior pastor and leadership are the ALBC's final interpretive authority on the Bible's meaning and application for faith, doctrine, practice, policy, and discipline.

STATEMENT ON MARRIAGE, GENDER, AND SEXUALITY:

We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. (Genesis 1:26-27) Rejection of one's biological sex is a rejection of the image of God within that person.

We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture. (Genesis 2:18-25) We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other. (1 Corinthians 6:18; 7:2-5; Hebrews 13:4) We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.

We believe that any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography) is sinful and offensive to God. (Matthew 15:18-20; 1 Corinthians 6:9-10)

We believe that in order to preserve the function and integrity of ALBC and to provide a biblical role model to all ALBC students and the community, it is imperative that all persons in service with or in attendance at ALBC, in any capacity whether paid or as a volunteer, agree to and abide by this Statement on Marriage, Gender, and Sexuality. (Matthew 5:16; Philippians 2:14-16; 1 Thessalonians 5:22)

We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. (Acts 3:19-21; Romans 10:9-10; 1 Corinthians 6:9- 11)

We believe that every person must be afforded compassion, love, kindness, respect, and dignity. (Mark 12:28-31; Luke 6:31). Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with scripture nor the doctrines of Abundant Life Church or ALBC.

CORE VALUES

COMPASSION

We reach people where they are with a gospel that is real to make a difference that remains.

PRAYER

We thrive on a daily relationship with a Holy God through prayer, relying on the life-giving presence of the Holy Spirit.

WORSHIP

We invite God's presence to live in us and through us, bringing freedom and truth to our daily lives

DEVOTION

We are passionately devoted to Christ, His Word, and His ways. Where He goes, we go. What He says, we say. What He does, we do.

GENEROSITY

The love of Christ compels us to give big, give faithfully, and give often.

FORGIVENESS

We forgive with the same intensity as Christ has forgiven us.

FAITH

We are faith-filled believers who go all in with our hope and trust in a supernatural God.

SERVICE

We use our hands to show our hearts and our actions to show our faith.

COMMUNITY

We accept you as you are and place you where you belong to become who you were created to be.

PURPOSE

We empower and deploy the Church to be spiritual contributors, not spiritual consumers. We exist not for ourselves but to impact the world.

CAMPUS FACILITIES

LOCATION

ALBC is located in the center of Radcliff, Kentucky very near the Fort Knox Army Base. The facility's address is 1511 S. Dixie Boulevard, Radcliff, KY 40160.

DESCRIPTION

The ALBC campus is five acres in the heart of Radcliff, KY. Its facilities are shared with Abundant Life Church.

SAFETY AND SECURITY

ALBC has met all local, state, and federal building, health, and safety codes. Initial building codes have been completed and sanitation and fire inspections are conducted yearly. The building is secured with timed locks to ensure that no-one can enter the building during classtime. On-site custodial workers ensure the cleanliness of campus facilities.

PARKING

The ALBC parking area provides ample parking for faculty, staff, and students. The lighted parking area contains approximately 100+ parking spaces.

No disabled vehicle can be kept or left on the ALBC campus.

No vehicles can be left on the ALBC campus unattended unless the student is attending a ministry event. A student must be on campus if their vehicle is parked on campus. After one warning, the vehicle will be towed at the owner's expense.

Overnight parking will only be permitted if a student is attending a ministry event and needs to leave a vehicle on campus. Permission from the Dean and ALC security must be obtained to leave any vehicle in campus parking. After one warning, the vehicle will be towed at the owner's expense.

TRANSPORTATION

The city of Radcliff does not have a public transportation system; therefore, each student is responsible to provide their own transportation to campus.

OFFICE HOURS

Student hours are 12:00 PM – 4:00 PM Monday - Thursday or by appointment for the administration office, President, or Dean.

Here are a few things to remember:

- Student IDs must be worn at all times on the property and at all outreach events
- Student Services are available during the hours listed above in the ALC/ALBC offices
- Please do not ask questions about ALBC to the front desk receptionist
- Please do not interrupt ALBC's staff outside of office hours

TINA M HOWARD LIBRARY

ALBC has a working library with a good selection of resources that will assist them with any assignments they may have for their courses. Hard copies and some digital copies of books are available. Books are checked out for 2 weeks at a time, and there is a drop-off basket for easy return.

REASONABLE ACCOMMODATIONS

Educational opportunities will not be denied to any otherwise qualified individual because of a disability. ALBC does not discriminate against qualified persons with disabilities. ALBC will make every accommodation reasonably possible based on reported disabilities.

YEARLY SCHEDULE

The college operates on a quarterly schedule. The 1st quarter begins in late August and ends in mid-October. The 2nd quarter begins in Late October and ends in mid-December. The 3rd quarter begins in mid-January and ends in mid-March. The 4th quarter begins in late March and ends in mid-May. Each quarter is 8 weeks. The four quarters make up the academic year. Enrollment is available at the beginning of each semester. See Academic Calendar for specific dates. ALBC has an academic intake in August.

DAILY SCHEDULE

Each day will begin at 8:45 AM with a 15-minute chapel service. Classes are scheduled between the hours of 9:10 AM to 12:00 PM, Monday – Friday. Each class is 50 minutes in duration with a 10-minute break between them. Class schedules are available at the start of each quarter, providing the days and times of classes being offered each quarter. Practicums or Labs will require an average of 5 additional hours in any given week outside of class time to complete course credits.

The building is open on weekdays for students at 8:30 AM. Students should not enter the building before that time.

OPEN DOOR POLICY

The Office of the Dean is located in the Abundant Life Church facility. ALBC strives to maintain an open-door policy for its faculty and students. To assist in better serving our students, please call the college office to schedule a meeting with the Dean, Pastors, or Administrator.

OBTAINING INFORMATION

General information about the college can be found at the college website, www.albc.school. This information includes but is not limited to, application information, general college policies, and procedures, course information, academic and class schedules, as well as other pertinent college-related materials.

VISITORS

All persons visiting the campus are required to register with the college office in advance before they visit to properly welcome them and ensure all security protocols are met. A 24-hour

notification with approval from the ALBC Administrative Office is required before a visitor can sit in a class. On the day of the visit, a temporary badge may be picked up from the Student Entrance and must be worn throughout the duration of the visit. Visitors are required to fill out an inquiry card and can only sit in classes for two days.

TEXTBOOKS

Information regarding required reading will be supplied to the students before the beginning of each quarter. We do have a bookstore (available through our student portal) where students may purchase textbooks as we have them in stock. Students are responsible for finding their textbooks if they are not in stock at our bookstore.

COPY SERVICES

Copy services are available for a fee of \$.10 per page.

PROGRAMS OF STUDY

ALBC was established to equip men and women to be victorious in every area of life. It is our desire to produce men and women of God who are knowledgeable in the Word of God, strong in faith principles, compassionate to the needs of others, and as bold as a lion! With this goal in mind, ALBC offers several distinct programs of study. Among these are the Pastoral, Evangelist, and Missionary pathways.

ABUNDANT LIVING BIBLE COLLEGE – Associates Degree in Biblical Studies

Years One and Two

ALBC is designed for those who would like to pursue an in-depth study of the Bible and experience the glory of God. This program is not just for the full-time minister, but for both new converts and individuals who want to know how to apply the Bible to their daily lives.

In the first 2 years students will broaden their understanding of the Word of God, enhance their current skills, gain a deeper understanding of the things of God, and prepare for ministry.

Students enrolled in this program who successfully complete one academic year will earn a One Year Certificate of Completion. Students who successfully complete the second year of courses will receive their associates degree.

ABUNDANT LIVING BIBLE COLLEGE – Bachelors Degrees

Years Three and Four

ALBC offers 3 pathways to a bachelor's degree. Pastoral, Evangelism, and Missions. Once students complete their associates degree they can move into more specific study in one of

these three areas in order to fully be prepared to step into the ministry. Part of the vision behind ALBC is to send out pastors, missionaries, and evangelists to impact the nations for the kingdom of God.

Students who complete their third and fourth years of academic training will receive their bachelors degree.



ADMISSIONS AND REGISTRATION

GENERAL ADMISSIONS

A qualified applicant is described as a person who meets the following general admissions requirements along with the specific requirements for the program that he/she will pursue. ALBC reserves the right to admissions. Each applicant must meet the general admissions requirements as follows:

1. At least 18 years of age.
2. Complete an application for the selected ALBC course of study.
3. Submit a recent passport-type photo for identification purposes with the completed application.
4. Submit official high school transcripts or GED. Submit official college transcripts (if applicable) and/or submit scores from the TOEFL test (available at www.ets.org/toefl/test-takers).
5. If requested, present evidence of good physical and mental health.
6. If requested, submit a physical examination report including immunizations and drug screening.
7. Have adequate means of paying his/her tuition and fees as the college does not accept federally funded financial aid, grants, or student loans at this time.
8. Properly complete ALL required admissions paperwork.
9. Attend the student orientation and be prepared to pay the General Fee in full.
10. Progression is dependent on maintaining a 2.0 GPA or better in all courses .



APPLICATION FOR ADMISSIONS

To apply for entrance into ALBC, the following actions are required:

1. Complete an online Application for Admissions and submit it with a non-refundable \$50.00 application fee. The application fee for returning students is \$25.00.
2. Students who are utilizing a payment plan must complete a Financial Agreement Form. (Payment Plans are only authorized by the ALBC Administrator.)
3. Students wishing to receive academic credit for previous schooling must have an official transcript sent to the Office of Admissions. The student is responsible for all fees relating to the acquisition of transcripts (See Fees). Transcript request forms are available upon request.
4. After submitting their completed application, new students may be required to have a pre admission interview with a college staff member.
5. Students who have been accepted, but are prevented from attending the current school year, may postpone their enrollment for up to 12 months. After 12 months, students must reapply.

The application can be found at www.albc.school.

Once all necessary information has been submitted, the pre-admission interview has been conducted (if applicable), and the student has been accepted, the student may then attend orientation and register for classes.

REGISTRATION/ENROLLMENT

Registration is held at the beginning of each quarter for incoming students. Students must complete all admissions requirements prior to registration. During registration, students are provided with their student ID #, given access to Populi, enrolled in their classes/ labs, and finances are settled.

ORIENTATION

Orientation is mandatory for all new students. Orientation is designed to acquaint the student with the objectives, plan, and purpose of ALBC and to discuss the college's administrative policies and procedures. Students will also be trained in the use of our student portal, Populi).

REVIVAL WEEK

Revival Week is mandatory for all students (new and returning) and is considered class time. Students will join the ALC congregation for a week of revival. This is an amazing time in the presence of God, and you will come away refreshed and full of the fire of God.

ADMISSIONS AND REGISTRATION RE-ENROLLMENT AND INTERRUPTED EDUCATION

Students who leave in good standing may reapply for active status at a later date. If a student violates or varies from the standards set by the college, ALBC reserves the right to revoke any such student's degree. Any student having an outstanding balance will be prohibited from readmission to this institution until all accounts are settled. Any student who has been expelled from school for disciplinary reasons will be denied readmission until approval has been granted by the President of the college.

Students in good standing who desire to return to college after an absence or after interrupted education will be classified as returning students. These students need to complete the returning student application online and pay the required course tuition, textbook, and other fees.

TRANSFER STUDENTS

Students transferring to ALBC from another fully accredited college will be expected to follow the same admission requirements as other students who are enrolling for the first time. In addition to completing all required forms, the transfer student may submit official transcripts from the college previously attended.

ALBC will accept credits from those institutions accredited by one of the accrediting agencies/commissions recognized by the college. In general, credits considered for transfer must be Bible/Theology courses. However, we reserve the right to deny credit for specific courses. The receipt and evaluation of the total transfer credit are the responsibility of the Registrar's Office. No credit is given for any course with less than a "B" level grade.

Transfer credits should be submitted to the Registrar's Office during the application process. An administrative fee will be charged for credit transfers (See Fees). No transfer credit requests will be considered following the second full week of classes.

Transferred credits from accredited post-secondary schools will be reviewed in accordance with present guidelines and program curricula. The student will be notified regarding the results of the transcript reviews.

Please Note: A transcript will not be released if there is any financial indebtedness to the college.

In accordance with federal law, records cannot be released without the written consent of the student.

FINANCIAL INFORMATION

TUITION, FEES, AND CHARGES

ALBC strives to keep tuition affordable and offers several payment options to assist students in need. Below is a list of the fees, tuition, and other related charges. The full year's tuition is charged to the student at the onset of the school year. Payment installments are available.

TUITION

ALBC Programs Total Tuition:

Year 1	\$3,500.00
Year 2	\$3,500.00
Year 3	\$3,500.00
Year 4	\$3,500.00

FEES*

Application Fee (Due with submitted Application and is non-refundable):	\$50.00
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Annual General Fee (due at registration and is non-refundable):

Full-Time \$450.00 (Includes: Populi Usage, ID, Cap & Gown, Banquet, Student Events, etc.)

Part-Time and online students \$225.00

Credit Hour	\$117.00
Replacement Student ID	\$10.00
Official Transcript - Standard (allow 30 days)	\$10.00
Official Transcript - Expedited (allow 5-7 business days)	\$35.00
Replacement Diploma or Certificate (allow 30 days)	\$25.00
Returned Check Fee	\$25.00

**All prices are subject to change without notification.*

TEXTBOOKS

Textbooks are not included in tuition costs. Books will be listed on the Populi News Feed per quarter and in class syllabi per class. We do have a bookstore (available through our student portal) where students may purchase textbooks as we have them in stock. Students are responsible for finding their textbooks if they are not in stock at our bookstore.

FINANCIAL INFORMATION

TUITION AND FEE PAYMENTS

Students are responsible for keeping accounts current. Students whose accounts are not paid by established due dates may not attend class any day thereafter until tuition/fee payment is made in full or communication has been made with the Administration Office for other arrangements.

Cash, money orders, personal checks, traveler's checks, cashier's checks, church checks, ministry checks, business checks, and Visa, MasterCard, American Express, and Discover credit cards for the amount of the tuition payment are accepted. Payments made by credit or debit cards can be made through Populi.

Students who have sponsors paying their tuition are responsible for keeping their sponsors informed of financial responsibilities and due dates. It is also the student's responsibility to check with sponsors or the Administrative Office to verify payment. Tuition must be paid during normal Administration's Office hours on or before the payment due date.

FINANCIAL ASSISTANCE

Currently, ALBC does not offer any student loans, grants, or other financial assistance. Students are responsible for all costs. Payment installments are available to assist the student with tuition/fee payments.

ALBC does not accept, participate in or seek eligibility for federal financial aid. PELL Grants, GI Bill, and Federal Student Loans are not accepted as methods for payment of ALBC tuition or fees.

RETURNED CHECK POLICY

If a check is returned from the bank due to insufficient funds, the student will lose check writing privileges and will also be charged a \$25 fee above the amount of the returned check. A student may also be subject to disqualification from enrollment until all outstanding monies have been paid.



TUITION REFUND POLICY

A refund will be provided under the following conditions:

- A student has completed the necessary withdrawal form and returned it to the Administrative Office in a timely manner.
- The student is in good standing at the time of withdrawal.
- The student is not leaving due to disciplinary action that has been taken or will be taken against him/her.
- The student has no outstanding balance.

Upon approval, refunds will be completed in 10-15 business days.

Any student who withdraws from the institution and does not complete the proper withdrawal procedures is responsible for all tuition costs and fees.

Withdrawal forms are only available through Populi.

Once the proper withdrawal procedures are completed, a refund will be provided according to the following schedule:

Week 1	100% refunded	Student owes 0%
Week 2	75% refunded	Student owes 25%
Week 3	50% refunded	Student owes 50%
Week 4	0% refunded	Student owes 100%

The weeks listed above begin on the first day of the school year regardless of when the student begins attending class. The percentage listed as refunded reflects the percentage of full tuition that is to be returned to the student. The percentage listed as “Student owes” reflects the amount that will be retained by the college as part of the full tuition fee owed by the student.

This refund policy only applies to students who have completed the proper withdrawal forms. Please allow thirty days for any refund.

Students paying on an installment plan will be responsible for paying the amount owed based on the same weekly schedule as stated above. After the end of the third week, students are responsible for the full tuition costs. Students are also responsible for full tuition if they have not completed and returned the required withdrawal form.

ACADEMIC INFORMATION

STUDENT CLASSIFICATION

Once a student has enrolled in ALBC he or she will be classified as one of the following:

Active Student

An Active Student is a student who is actively enrolled in ALBC, is attending classes, and is seeking a certificate from ALBC. Degree-seeking students must complete all supplemental registration forms and have a pre-admission interview with the Dean of ALBC, if applicable.

- Full-Time Student - A full-time student is a student who is taking a full caseload of 7.5 credits per quarter.
- Part-Time Student - A part-time student is a student who is taking any number of classes that is less than a full caseload of 7.5 credits in a quarter.

Inactive Student

An Inactive Student is a student who has been enrolled at one time but has not attended classes for at least one quarter during an academic year or has withdrawn from ALBC. An inactive student will have their Populi “student role” removed.

ATTENDANCE

To ensure the best possible result from the college programs, students are encouraged to attend all class sessions for the courses in which they are enrolled. If an absence is unavoidable, it is the student’s responsibility to contact the Administrative Office.

Excessive absences may adversely affect the student’s grade and may lead to failure of the course and/or automatic withdrawal.

Students are allowed three (3) absences.

It is the responsibility of the student to complete all coursework assigned during the period of absence.

1. Absences - During each academic quarter, the maximum number of absences permitted is three (3) full days. Allowances are for extreme circumstances and emergencies only.
2. Excessive Absences - If you exceed the allowed absences, you may be permitted to attend classes, although you forfeit any credit hours for the quarter. *Excessive absences disqualify the student from any kind of refund.*
3. Attendance is taken by each student checking in through Populi. Training will be provided at Orientation. Failure to check in to the class will be deemed an absence.
4. Anyone checking in for another student will be subject to immediate dismissal.
5. Once a class has begun, students must remain until the end of class to be considered present.

TARDINESS

Punctual class attendance is expected of all students of ALBC. Classes will start promptly at the scheduled time. It is imperative that each student arrive at class on time, sign in, and be seated before the start of each class session. Students are to remain in the classroom for the entire class period. A two-minute warning bell will sound indicating that it is time for students to check in to their current class session before they are marked tardy.

Students who are late by more than ten (10) minutes will be considered absent and may not be able to enter class. Students who check in after the class period begins will be marked tardy. Accumulation of three tardy marks will be counted as one class session absence.

ACADEMIC ATTENDANCE REQUIREMENTS

CLASS ATTENDANCE

Attendance is required during all class times, Monday through Friday, 8:45 AM to 12:00 PM. Chapel and announcements are mandatory.

Labs are considered class time and attendance is taken for every lab. Labs are scheduled throughout the week and require approximately 5 additional hours in any given week outside of class time to complete course credits.

SERVICE ATTENDANCE

Students are required to attend and serve during Sunday morning service, Wednesday evening service, as well as Saturday morning prayer. The only exception is for students who regularly attend another church in the area as their home church*. Students who do not attend Abundant Life Church as their home church must have a proctor complete a Ministry of Helps (MOH) Home Church Attendance Form.

**Note: All students must attend Abundant Life Church as their home church unless they attend a local church that is within 40 miles of ALBC.*

SPECIAL EVENT ATTENDANCE

Students are required to attend and serve at Special Events hosted by the ministry and attendance is considered class time. These include but are not limited to Revival Weeks, Conferences, Love Out Loud block parties and crusades, Good Friday, Easter, and/or any other Outreach events occurring at ALC. Failure to complete all lab hours will constitute grounds for probation, suspension, or other administrative action.

LOVE OUT LOUD (LOL)

Participation in at least one LOL event is a requirement for all students. LOL is the outreach program for ALC and affords the student an opportunity to observe and practice preaching the gospel, satisfying practical community needs, connecting with people, children's outreach, event organization, and altar ministry.

CONFERENCES

Abundant Life Church offers multiple "Empowered to Overflow" conferences during the year, as well as various revival weeks. All students are encouraged to take advantage of these events. During these powerful, targeted meetings, students will receive instruction and impartation for their walk with God.

Note: Students assigned to various MOH may be called upon to serve during conferences.

MISSIONS

Abundant Life Church offers a variety of mission trips throughout the year to locations such as Honduras, Guatemala, Peru, Puerto Rico, El Salvador, and more. Students are not required to attend mission trips but are encouraged to participate as they are life-changing trips. Mission trips are not included in ALBC tuition and are at the student's own expense.

ACADEMIC REQUIREMENTS – LABS

MINISTRY OF HELPS LAB

All students will be assigned to a MOH department by the administration office and are required to serve every week. Students who do not attend Abundant Life Church as their home church must have their pastor complete a MOH Home Church Attendance form. These forms are available from the Administration office and are used to verify that each student is serving regularly in a helps ministry at their home church. These forms must be submitted weekly to the administration office.

SOUL WINNING LAB

Students are required to attend and participate in one soul-winning training per month each quarter. These labs include a time of going out into the community to win souls. Students will have a soul goal of leading 5 people to salvation every quarter.

PRAYER LAB

Students are required to attend and participate in Saturday morning prayer at ALC. Through praying with others and with open mic opportunities to pray, students will gain confidence in their prayer life, understand how to use prayer points, and experience praying through the vision of the house.

ACADEMIC REQUIREMENTS – Expectations

ALBC desires to see each student achieve and perform at his/her highest level academically. The college is committed to providing academic programs and services to assist the students in the learning process. However, the student bears the responsibility for their academic success.

Excessive absenteeism, failure to complete the required course work, lack of preparation for class, and a disregard for the rules and regulations of this college can all lead to failure in one form or another. All students must maintain satisfactory progress to remain in active student status in any program of study.

ACADEMIC ADVISEMENT

Every active full-time student at ALBC has access to an Academic Advisor who will communicate with the student throughout the academic school year. Students who would like academic assistance with educational direction, continuing education, or counseling should contact the ALBC Administrator, who will forward that request to your assigned advisor.

The following is a non-exhaustive list of some of the topics that are addressed by an Academic Advisor:

1. Help students recognize and achieve their educational and spiritual goals.
2. Encourage students to apply academic focus as they pursue and complete their academic requirements.
3. Assist students with the student-life balance to ensure they fulfill their fullest potential.
4. Motivate students to develop a sense of community among peers, faculty, and members of the local church, Abundant Life Church.
5. Meet and counsel students who request to withdraw to ensure they are making the best decision.
6. Counsel students who are failing in their studies to identify other causes than just academic hindrances and assist in developing a plan for success.



GRADING SYSTEM

PERCENT	GRADE	GPA SCALE
99-100	A+	4.00
93-98	A	4.00
90-92	A-	3.70
87-89	B+	3.30
83-86	B	3.00
80-82	B-	2.70
77-79	C+	2.30
73-76	C	2.00
70-72	C-	1.70
67-69	D+	1.30
63-66	D	1.00
60-62	D-	.70
0-59	F	.00

ACADEMIC INTEGRITY

Academic integrity means honesty and responsibility pertaining to assignments and exams. Assignments and exams are administered to determine growth and understanding in the student's learning experience. Grades exist in order to show how fully this goal is attained. Therefore all work and grades should result from the student's own study, understanding, work, and effort.

SUBMITTING THE SAME ASSIGNMENT

Submitting the same assignment for more than one class violates the assumption that each assignment's purpose is to further the student's learning and growth. Unless the second instructor provides permission in writing, submitting the same assignment for different classes is considered a form of academic misconduct. Students attending as married couples may not turn in the same assignments. Each assignment must be completed individually.

PLAGIARISM

Plagiarism is not tolerated at ALBC. Plagiarism is the act of stealing and using another person's words or ideas as one's own, without giving the source credit- it is theft. All assignments are required to be the original work of the student.

Plagiarism carries heavy disciplinary and academic penalties and could result in suspension from the college. Students suspended for plagiarism will not have an appeal and will not appear before a Discipline Committee.

Avoiding Plagiarism:

- Students who quote themselves from previous writing must cite the quotation in the current assignment.
- Properly cite all research. Use proper documentation for direct quotations, as well as information restated (paraphrased) in your own words. Use quotation marks for exact words. Only general knowledge should not be cited.
- The student who affixes his or her name to a paper must be the sole author of the paper. Students may consult with the teacher at any point in composing a paper. A typist, friend, or spouse may not ghostwrite or correct the paper.

HELPFUL WEBSITES:

- www.owl.english.purdue.edu/owl/
- www.CitationMachine.net
- www.Grammerly.com (This is a Plagiarism Checker)

PLAGIARISM PROTOCOL

1. The teacher identifies a possible plagiarism case and then confirms the finding with another faculty member.
2. The teacher will contact the Dean, and it will be determined if a meeting is necessary with the teacher, Dean, and student.
3. If plagiarism is confirmed, the following consequences will be assessed:
 - a. The student will receive a "zero" for the assignment, and the Dean will note this in the student's file.
 - b. If the severity of the plagiarism qualifies as flagrant dishonesty (an assignment that measures 20% or more of non-cited work per paper), the student will be suspended from the college.
 - c. Any student who repeats plagiarism at any time during their enrollment in ALBC will be suspended from the college immediately.

ATTRIBUTION ERRORS

Papers that have more than two sentence length attribution errors will receive a zero. This severe penalty reflects the moral disgrace of the offense.

Attribution errors comprise these wrong practices: Plagiarism: presenting someone else's work as one's own or presenting someone else's work without proper credit.

Misrepresentation: inaccurately presenting words or ideas from a source. The following are typical attribution errors:

- Failure to use quotation marks for exact words (with or without citation)
- Failure to cite the words or ideas of a source
- Failure to paraphrase correctly (mixing source and student words without quotation marks around the source's words)
- Failure to give the correct location of a source (wrong source or wrong page number)

CHEATING

Cheating is not tolerated at ALBC. Cheating is copying another's work and claiming it as your own original work, whether it is on a homework assignment, quiz, test, exam, or project. Group work is designated as such by faculty.

All examinations and assignments are to be completed without any outside help given or received from other students or alumni in any form unless otherwise instructed by the teacher. This includes but is not limited to: cheat sheets, books, notes, cell phones, computers, iPods, iPads, etc.

Signing another person's name or affixing another person's name to a sign-in sheet or other document is considered an instance of cheating.

Cheating carries heavy disciplinary and academic penalties and could result in suspension from college. Students suspended for cheating will not have an appeal and will not appear before the Discipline Committee.

CHEATING PROTOCOL

1. After identifying a case of cheating, the teacher will contact the Dean, and it will be determined if a meeting is necessary with the teacher, Dean, and student.
2. If cheating is confirmed, the following consequences will be assessed:
 - a. The student will receive a "zero" for the assignment, and the Dean will note this in the student's file. The student will not be allowed to retake the exam.
 - b. A student who cheats may be suspended from the college or placed on disciplinary probation.
 - c. Any student who repeats cheating at any time during their enrollment in ALBC will be suspended from the college immediately.

Note: Students who cheat or plagiarize will be dealt with based on their actions. The student's reputation and prior incidents will be taken into consideration, as well as their response to the situation at hand. Any combination of cheating and plagiarism will be considered two incidents and a suspension offense.

AI WRITING GENERATORS

The use of AI writing generators is strictly prohibited for all assignments.

MATRICULATION REQUIREMENTS

Students must maintain a minimum 2.00 grade point average (GPA) in their 1st year and a 2.80 GPA for their 2nd and 3rd years in any quarter while actively enrolled. A course receiving a final grade of "F" is considered a failing grade. If a student receives a failing grade, they will not obtain credit for that individual course and must seek a remedial action plan as listed in the policy below.

Any student who has not maintained the required GPA for a given quarter will be subject to the following disciplinary measures:

Academic Warning is issued at the end of the first full quarter to a full-time degree-seeking student who has not maintained the required minimum GPA or has one failing grade. The academic warning will serve as a written notification to the student of the consequences that may occur if unsatisfactory grades continue. The student will be required to pay the tuition for the failed course with no remedial action plan.

Academic Probation is the next step taken if the student's GPA remains below the minimum requirement for two consecutive quarters or has two failing grades. The following probation procedures apply to students enrolled who fall below the matriculation requirements: The student will be informed by the college administration that they have been placed on academic probation. The student will be required to meet with the Dean of ALBC, an academic advisor, and/or ALBC administrator to discuss the reasons surrounding the continued unsatisfactory grades. The student will be counseled and provided with steps for bringing his/her grades up to an acceptable level by developing a remedial action plan. The student will be given a predetermined amount of time to correct the academic deficiency. The student's permanent file will be noted and will be required to pay the tuition for the failed course(s).

Academic Suspension is the final step in the disciplinary process. Any student whose GPA remains below the required minimum at the end of three consecutive quarters or has multiple failing grades will be informed by the college administration that they have been placed on Academic Suspension. The student will be asked to report to the Dean of ALBC and he/she will be suspended for a length of time that will be determined by the Dean. Counseling will be available during the period of suspension.

ALBC reserves the right to terminate the enrollment of a student who is placed on academic probation, warning, or suspension.

Three "F's" within a school year will result in a student's dismissal from ALBC and the student is ineligible for a refund of tuition or fees.

The student may appeal the academic suspension by submitting a written letter in a sealed envelope to the Dean of ALBC. The Dean of ALBC will confer with the President of the college before a final ruling. The student will be notified in writing about the results of the appeal.

The decision handed down by the President of the governing board is final.

WITHDRAWAL PROCEDURES

Once a student has been admitted to the college, that student is considered an actively enrolled student. Therefore, if the student desires to withdraw from the program, he/she must comply with the following withdrawal procedure.

1. The student must communicate with their Academic Advisor and meet with them to request a Withdrawal Form.
2. The student will be provided with an opportunity to explore alternative options which may remove the need for the withdrawal. If an alternative can be agreed upon, the student may repeal the withdrawal and continue in the program. If an alternative cannot be agreed upon, the withdrawal process will continue.
3. The Withdrawal Form must be completed and returned as soon as possible. The withdrawal is not deemed complete until the form is signed by the student and returned to the college administrative office. The student will be held liable for all outstanding tuition charges and fees.
4. The student will meet with the Administrator who will review the student's file to see if the student is in good standing with the institution and check for any outstanding tuition or other fees. All outstanding tuition and fees must be settled, or satisfactory payment arrangements made at the time of withdrawal.
5. If a student has no outstanding balance, he/she is allowed to complete the withdrawal process.
6. If a student is owed a refund, the refund will be given based on the amount paid and the number of weeks the school year has been in session (see the page on Refund Policy in this handbook).

VOLUNTARY WITHDRAWALS

If a student in good standing withdraws voluntarily prior to the third calendar week of the current quarter, the student will receive a (W) Withdrawal on his/her academic report and transcript. No other grade will be given. The course must be re-taken and successfully completed before the student will receive a grade. If a student voluntarily withdraws after the third calendar week of the current quarter, the student will receive a failing grade on his/her academic report and transcript.

INVOLUNTARY WITHDRAWAL/DISCIPLINARY REASONS

Any student who is forced to withdraw for disciplinary reasons will receive a Withdrawal Disciplinary (WD) on his/her academic report and transcript. The student will receive a grade of zero (0) for the courses in which he/she was enrolled at the time of the withdrawal.

Furthermore, if the student is readmitted at a later date, these courses must be retaken successfully before the student will be permitted to matriculate or graduate.

Reasons for disciplinary withdrawal include, but are not limited to:

- Violation of the Student Code of Conduct
- Failure to adhere to college policies and procedures
- Failure to adhere to the moral standards set forth by ALBC
- Excessive Absences

The Dean or her appointed representatives will handle any discipline problems that may arise. Any student who is found to be acting in a manner that brings discredit to the Kingdom of God and/or ALBC will be disciplined, even to the extent of suspension or expulsion from the college.

INCOMPLETE

An incomplete “I” is given when a student has completed the majority of the course work in a given course but is unable, due to extenuating circumstances, to complete the course. An Incomplete is not a final grade. It will provide the student with an opportunity to delay the grading process until he/she can complete all coursework and submit it to the instructor for a final grade.

In order to receive an Incomplete “I”, the student must submit a written notice of intent to the Administration Office. The student must then obtain all course assignments that are to be completed from the instructor. The amount of time allotted for the completion of the coursework will be determined by the instructor. The standard length of time determined by the college is no more than one quarter.

The student will receive an “I” on the academic report until the coursework is completed. If all required coursework is completed and returned to the instructor within the allotted time, the instructor will update the grade. The grade of “I” will be removed, and the final grade will be recorded on the student’s grade report and transcript. However, if all required coursework is not completed within the allotted time, the “I” will be changed to an “F” and will be recorded as Failing.

COURSE TESTING

Exams are prepared by the course instructor. Exam dates are noted on the Academic Calendar and are subject to change. Please view each course syllabus for other testing information.

Each exam is 50 minutes. There are no retakes or makeup exams. If you do not take the exam during the availability set for your test, you will not be allowed to take it at another time. No exceptions.

Please remember you are on an honor system. This means no notes, no books, and only you are to take your exam.

STUDENT GRADE REPORTS

Students may access their grades through Populi. Once the quarter ends, please allow two

weeks for the submission of final grades as grading information must be received from all instructors. Grade reports may be printed from Populi if students need a written record.

STUDENT TRANSCRIPTS

Student transcripts are secured in the college office. Students desiring an official transcript must complete a transcript release form. The release form can be found at www.albc.school under the Essentials and Resources tab. Each transcript release is \$10.00. Transcripts are only issued to students whose financial account is in satisfactory condition. Please allow 30 days for the processing of transcript requests. Transcripts may be expedited. The cost is \$35 per transcript. Please allow seven business days for processing.

In accordance with federal law, records cannot be released without the written consent of the student.

SCHOOL CLOSINGS

In the event of an unscheduled closing or class cancellation, the Administrative Office will attempt to contact students and faculty via Populi and text message. The student will be responsible for ensuring the most recent contact information is on file in Populi. No student will be counted absent for an unscheduled college closing or class cancellation. Teachers may opt to use a virtual option rather than cancelling.

GRADUATION REQUIREMENTS

Graduation is a joyous time for students of ALBC. During graduation, students are recognized and rewarded for their diligence, time, and dedication to their respective courses of study. Although graduation is an exciting time, it can also be quite hectic. In an effort to eliminate unnecessary confusion, anxiety, and disappointment during the time surrounding graduation, please take note of the listed general graduation requirements below:

- Each student must successfully meet all course requirements, including the required credit hours of study, for the program in which he/she is enrolled.
- Each student must have a cumulative grade point average (GPA) of 2.00 to progress or graduate.
- Each student must maintain satisfactory attendance as outlined in this catalog and must meet all requirements outlined in the course syllabus.
- Each student must settle all financial obligations with ALBC.
- Each student must meet their quarterly Soul Goal as outlined in the Soul Winning I and II courses' syllabi, and Soul Winning Lab syllabus.
- Each student must display moral and professional character during their entire enrollment period.

Graduation is held once per academic year at the conclusion of the fourth quarter. All students who are eligible for graduation and who have met all graduation requirements may participate in the graduation commencement exercises which are held at the ALBC campus.

The responsibility for understanding and meeting graduation requirements rests entirely with the student. College administration reserves the right to deny any student participation in graduation exercises if deemed necessary.

HONORS AND AWARDS

ALBC strongly believes in rewarding students for their scholastic achievement. The Honors and Awards program affords ALBC the opportunity to give recognition to those individuals who have, with the help of God, excelled in their achievements. These students have not settled for mediocrity and have established themselves as leaders in academic excellence and outstanding moral character. A student with a grade of “D” or “F” on their transcript is ineligible to participate in the Honors and Awards program even though the GPA requirement is met. The following awards may be awarded to students achieving these standards:

Valedictorian – The student graduating with honors who has the highest overall GPA of his/her graduating class and exemplified outstanding leadership and excellent moral character.

Presidential Scholar – The student who has maintained a 4.0 GPA for each quarter he/she has enrolled.

Summa Cum Laude – The student graduating with honors who has an overall GPA of 3.90-4.00

Magna Cum Laude – The student graduating with honors who has an overall GPA of 3.80-3.89

Cum Laude – The student graduating with honors who has an overall GPA of 3.70-3.79

ADMINISTRATIVE CHANGES

ALBC reserves the right to make any changes deemed necessary for the betterment of the college and the further achievement of the institutional goals and objectives.

The Admissions Office will attempt to answer all questions regarding ALBC. Please contact the ALBC administrator by email (info@albc.com) if you have a question that needs to be addressed.

GRADUATES OF ALBC

Students that have earned a degree and have graduated from the college are expected to uphold the high Christian standards that an ALBC degree represents. Therefore, ALBC reserves the right to revoke any degree from any student that does not remain in compliance with ALBC's statement of faith or whose life and/or ministry brings reproach upon the body of Christ.



STUDENT INFORMATION

OUR STUDENTS

One of the most important aspects of this college is the student. The development of the college, the implementation of each program, and the selection of curriculum are all developed to produce a student who is confident and proficient in their walk with God.

Students of ALBC are encouraged and fully expected to:

Develop and nurture a continued spiritual relationship with God through daily Bible study, continual prayer, and fasting.

- Cultivate submissiveness to God and a willingness to be obedient to the Holy Spirit.
- Acknowledge and act on their authority over spiritual wickedness.
- Verbally confess the Word of God on a continual basis.
- Maintain physical well-being by viewing their bodies as temples of God.
- Abstain from the use, endorsement, or propagation of illegal drugs and activities, immoral behavior, illicit sexual acts, homosexual behavior, pornography, vaping or e-cigarettes, marijuana in any form, and the use of tobacco or alcoholic beverages.
- Understand and interpret the Bible to be equipped with the knowledge of God and overcome adversity and live a life of victory.
- Develop mental and spiritual discipline.
- Practice the "Love Walk" and live peaceably with others.
- Seek God and desire the things of God.
- Walk in the power and authority of Jesus.
- Cultivate the gift of God which is in them and be sensitive to the Holy Spirit.

STUDENT HONOR CODE

ALBC is a college in line with the scriptures as per the King James Version of 1611, that teaches a lifestyle of personal commitment to Jesus Christ as an essential component of evangelistic outreach. The student must recognize this purpose and endeavor to exemplify an attitude of excellence and maintain the highest level of respect for the aim and purpose of the college.



****The Student Honor Pledge is listed below. Each student should read it attentively to ensure personal and complete compliance is realistically achievable. If a student recognizes a personal inability to maintain this pledge, the student must reconsider the decision to attend ALBC.*

HONOR PLEDGE

- I pledge to apply my maximum intellectual and spiritual abilities to the Glory of God.
- I pledge to nurture my spiritual relationship with God.
- I pledge to develop social relationships and show love towards others equivalent to the love I have for myself.
- I will not lie, steal, use profanity, or engage in tale-bearing.
- I will not cheat or plagiarize. I will accomplish my academic requirements on my own merit and will not complete assignments by improperly collaborating with other students.
- I pledge to abstain from any and all immoral and illegal activities; both on and off campus.
- I will refrain from the use, endorsement, or propagation of illegal drugs, abusive activity, immoral behavior, illicit sexual acts, homosexual behavior, pornography, e-cigarettes or vaping, marijuana in any form, and the use of tobacco. I will not drink any kind of alcoholic beverage.
- I will abide by all rules and regulations, verbal or otherwise, as outlined in the Student Handbook.
- I pledge to seek God's will for my life and to be obedient to His call.
- I pledge to attend regular church services where God is exalted and to maintain membership requirements at my church.
- I pledge to attend class promptly and to participate in any outside assignments.
- I pledge to abide by all rules and regulations of the ALBC.
- I pledge to do my best and seek help and counsel from ALBC leadership immediately if I find myself struggling with any of the above-mentioned and submit to the counsel given.
- I realize that the college is a private entity and I have no rights as it pertains to the governing of the college. I accept my attendance as a privilege and further understand that ALBC may exercise its right to withdraw a student from a course or program for disciplinary reasons at any time.

I will carefully and prayerfully uphold the Honor Code. I understand that my signature on the Signature Page of this Handbook signifies my acceptance of the Honor Code in its entirety and will serve as a prerequisite for enrollment in this institute.

Students may be afforded the opportunity to preach or teach at Abundant Life Church, or during outreach events. Students afforded this opportunity will be notified in advance and will be supervised by Pastor Terry and church/college leadership teams.

STUDENT CONDUCT

ALBC works to provide a safe and positive atmosphere conducive to learning. Therefore, the following code of conduct must be observed at all times:

1. All students enrolled at ALBC are representatives of this college and are expected to conduct themselves in a professional manner both on and off campus.
2. ALBC is a smoke-free, vape-free, drug-free, and alcohol-free environment, therefore all students must abstain from the use of cigarettes in any form, drugs, and alcohol in the building or anywhere on the grounds.
3. ALBC opposes open displays of affection with fellow students while on campus or at any college-sponsored event.
4. Profanity, cheating, stealing, dishonesty, gambling, and destruction of property are not permitted.
5. Students must refrain from perverse, lewd, or obscene conversation and behavior.
6. Students must refrain from passing on inaccurate information, tale-bearing, and backbiting.
7. Students' attire is to be conservative; similar to the attire worn to work in an office setting.
8. All cell phones and electronic devices must be turned off during the class period unless used for note taking. Messages can be checked during breaks. Students will be dismissed from their class if a cell phone goes off during the class period. Repeated offenses will result in probation, suspension, or other administrative action.
9. Acts of hazing and blatant violations of students' personal being and/or property are expressly forbidden and will result in immediate dismissal from the school. Criminal charges will be filed.

STUDENT GATHERINGS

Outside of ALBC and ALC activities, no student gatherings will be recognized as an official ALBC event without prior permission from the Dean of ALBC.

Students of the opposite sex are not permitted to be alone together in anyone's home or vehicle, exceptions are siblings and married couples.

STUDENT DATING

While we realize that ALBC is fertile ground for those desiring a mate, there are particular guidelines that must be observed. Public displays of affection (PDA) such as kissing, hugging/holding, caressing, massaging backs, and so forth are not considered appropriate on-campus or church service behavior.

Students of ALBC must never engage in inappropriate relationships with members of the opposite or the same sex. Group dating and get-togethers are preferred.

MINISTERING WHILE AT ALBC

We are aware that many students attending ALBC feel called into the ministry and are actively pursuing that call. ALBC reserves the right to call out any students who are found to be ministering anything or in any way that is inappropriate, or outside the Word of God either from a platform, or on social media.



STUDENT ID CARDS

Every student is given a student identification card bearing their legal name and student number.

1. The ID card must be worn high and on the left or on a lanyard at all times during class hours, while on the property, in services, and at all outreach events. Borrowing or lending out an ID card to anyone is prohibited.
2. Do not attach the badge to your notebook, bag, or the bottom of your shirt, the bottom of your sleeve, the shoulder area of your shirt, or the bottom of your pant leg.
3. Anyone finding a lost ID card should return it to the Administration Office promptly.
4. Nothing is to be taped, pinned, stapled, or attached to your ID in any way. This includes taping photos on it or defacing it in any way.
5. Any correspondence to the Dean or the Administration Office MUST have a Student Identification number on it.
6. You may not attend class without your ID for any reason.
7. Students who misplace their ID may secure a temporary badge from an assigned Point Person until their ID badge is found, or a replacement ID badge has been issued.
8. If a student forgets their ID badge, there are two options:
 - a. The student may leave the campus, locate the ID, and return to class. (Any classes missed will be scored as absences.)
 - b. The student may see an assigned Point Person and rent a temporary ID (good for that day only) for a \$5 fee.
9. In the case of a lost badge, a replacement badge may be purchased for a \$10 fee.
10. All ID cards must be returned to the college Administrative Office if withdrawn or expelled.

**Note: Any student who has misplaced an ID badge may rent a temporary badge for up to two consecutive days. At that time, the student must be issued a replacement badge (at no additional charge as the \$10 fee has already been accrued).*

STUDENT DRESS

The purpose of ALBC is to not only strengthen the student's Christian walk but also to prepare the student for ministry. With this in mind, professionalism in dress and conduct is imperative. It is the desire of this college that all of the students be dressed modestly and in good taste.

Note: Any student in violation of the dress code, will be asked to change into acceptable attire or to leave the campus. The student will be counted absent for any classes missed that day.

The Dean, any faculty member, or college staff member is authorized to speak to any student who is outside of the dress code. If there is a question about any aspect of the dress code, the Dean's word is final. We reserve the right to amend the dress code during the year if necessary.

Note: When serving in the MOH at ALC, please check with your department supervisor regarding the dress code. Students are allowed to dress according to each MOH assignment during that service.

DRESS CODE VIOLATIONS

Students found in violation of the dress code, as stated above, will be sent home to change. Below are the procedures for dress code violations in addition to being sent home to change clothes and being marked absent for the entire day.

- 1st Violation – Written warning with the possibility of being sent home to change.
- 2nd Violation – Written warning signed by the student and sent home to change.
- 3rd Violation – Written warning signed by the student, sent home to change, and meeting with the Advisor.
- 4th Violation – 2-day suspension and meeting with the Dean.

TATTOOS:

Students of ALBC are not permitted to get any tattoos while they are in training.

BUSINESS CASUAL DRESS CODE (for school days)

WOMEN – Acceptable Attire

Acceptable attire includes dresses, blouses, skirts, collared shirts, suits, blazers/jackets, sweaters, and turtlenecks with dress slacks that are modestly fitting.

Blouses:

- All blouses and sweaters must have capped sleeves, and cover cleavage, back, stomach, and midriff area entirely at all times, even when arms are raised. No pullover hoodies.

Pants:

- Slacks - must cover the hip, preferably worn at the waist, and fit modestly. (No blue jeans, distressed, weathered, jeggings, or spandex material). Colored Jeans may be worn with a nice top.

Dresses/Skirts

- Dress/skirt length must be mid-knee or longer and fit modestly. The hemline of skirts should be mid-knee or longer on the front and back.
- Any slit on the front of a skirt or dress may not rise above the knee. Any slit on the side or back may not exceed 3-4 inches above the knee.

Shoes

- Dressy strap sandals (straps around the back of the heel)
- Dressy mules
- Dress shoes (heels or flats)
- Boots

General Appearance

- All students are expected to observe good hygiene and wear clean clothing
- No advertisements, excessive designs, wording, or logos on them
- At no time should underwear be visible including when you bend over
- Undergarments should not be visible through your clothing. All sheer or transparent garments must be accompanied by a non-transparent garment underneath (e.g. shells)
- Undergarments should be supportive and not show any details of the anatomy
- If wearing open-toe shoes, please have well-groomed feet and toenails
- Hair must be clean, neatly groomed, and well-kept. (Professional style and natural coloring and highlighting are acceptable) No unnatural colors are permitted.
- Earrings are permitted (no body piercing, gauges, earring piercing retainer)
- Jewelry may be worn in moderation

MEN – Acceptable Attire

Acceptable attire includes collared shirts, oxfords, Polo, or collared short-sleeve shirts may be worn. Also, dress, casual slacks, khakis, or Dockers-type slacks. All clothing is to be pressed and neat without stains, holes, tears, or ragged edges on clothing.

Shirts:

- Shirts worn untucked must be the acceptable length and not sloppy
- Ties are optional.
- No pullover hoodies

Pants:

- Slacks must be worn at the waist
- Colored jeans may be worn with a nice top

Shoes:

- Dress shoes or dressy casual shoes with socks are required (no sport-socks allowed)

General Appearance:

- Beards and mustaches must be kept clean, groomed, and at an appropriate length
- Hair must be neatly groomed and well kept
- Longer hair must be tied up and out of the face (no man buns)
- All students are expected to observe good hygiene and wear clean clothing
- No advertisements, excessive designs, wording, or logos on them
- At no time should underwear be visible including when you bend over
- Undershirts should be always worn under dress shirts
- Pants should fit modestly and not show any details of the anatomy
- Hair must be clean, neatly groomed, and well-kept. (Professional style and natural coloring are acceptable, with no bleaching)
- Earrings are not permitted (no body piercing, gauges, earring piercing retainer)
- Moderately sized jewelry is acceptable
- Hats are not permitted inside

CASUAL DRESS CODE

WOMEN

- Jeans - no holes, tears, or rips
- Shirts/ t-shirts
- No tank tops/ shirts with holes/ no spaghetti straps
- No leggings, Spandex, or joggers
- Fitted pants permitted with a shirt covering the bottom completely
- Shoes as listed in the Business Casual Dress Code plus nice, casual shoes, or CLEAN tennis shoes.
- Shorts are allowed (if announced), but absolutely no short shorts, mid-leg (max 2-3 inches from the knee) or longer
- All clothing is to be pressed and neat without stains, holes, tears, or ragged edges on clothing.

MEN

- Jeans, no holes, no tight fitting/ skinny jeans
- Nice and clean casual/ tennis shoes
- Shirts/ t-shirts
- Absolutely no tank tops/ ripped shirts or holes
- No joggers
- This is the casual dress code with the following additions of acceptable attire.
- Shorts are allowed (if announced), but absolutely no short shorts, mid-leg (max 2-3 inches from the knee) or longer
- All clothing is to be pressed and neat without stains, holes, tears, or ragged edges on clothing.

DRESS FOR CHURCH ATTENDANCE

While attending church services, you may wear casual or business casual attire. Please adhere to the standards of modesty and all general guidelines.

DISCIPLINARY PROCEDURES

Students are strongly encouraged to familiarize themselves with this student handbook which contains guidelines relating to student conduct, student dress, and the expectations for proper conduct. If a student willfully and repeatedly disobeys the rules and regulations of ALBC, one of the following actions will be taken:

Disciplinary Warning:

The student will be warned of the offense and directed to the student handbook for further reinforcement. The date and nature of the infraction will be recorded in the students' Populi profile. No further action will be taken.

Disciplinary Probation:

The student will be counseled by an Academic Advisor who will ensure that the student is aware of the offense and its consequences as it relates to the student's continued enrollment in the college. The student will receive a written warning. Corrective instruction will be provided. Documentation of the offense and a copy of the written warning will be placed in the student's permanent file and Populi profile.

Disciplinary Suspension:

The student will meet with the Dean of ALBC and an Academic Advisor, who will again ensure that the student is aware of the offense brought against him/her and its consequences. The Dean will provide counsel and instruction. The student will be suspended or expelled. If suspended, the length of the suspension will be determined by the Dean.

The counsel of the President of the college may be sought depending on the severity of the offense.

Once the length of suspension is determined, the student will be notified. The student will not be permitted to make up any work assigned or take any test given during the period of suspension. Since the course assignments may not be completed while the student is suspended from classes, the student may be in serious jeopardy of failing the course.

READMISSION AFTER A PERIOD OF SUSPENSION

At the completion of the suspension period, the student will again meet with the Dean of ALBC. If the behavior has been corrected, the student will be permitted to return to class. If the behavior has not been corrected, the student will be asked to withdraw from the college.

STUDENT APPEALS POLICY

If a student does not agree with the decision handed down by ALBC administration relating to disciplinary action, the student may voice his/her concern or grievance in writing to the President of the college. The college President, who is also the senior pastor, will review the information and make a final ruling. The student will be notified in writing as to the results of the appeal.

DISMISSAL

ALBC reserves the right to dismiss or exclude a student from classes at any time if the student's conduct or academic standing is regarded as unsatisfactory, undesirable, not conducive to a productive learning environment, or violates the Code of Conduct for this institution.

It is understood and agreed upon by the signature on the student application that the college or any of its officers or faculty shall not be held liable in any way for such dismissal or expulsion.

STUDENT HOUSING

ALBC is a commuter college and does not offer student housing at this time.

STUDENT RECORDS

Student records are kept in the Administrative Office. Through cooperative use of computer automation and manual recordkeeping, there is quick access to student records.

To ensure that every student is kept abreast of all matters pertaining to the college, it is imperative that each student notify the Administrative Office of any changes in their home address, email, and telephone number. Since it may be necessary to contact you during your regular workday to advise of schedule changes, the student should also provide the college with a current work or cell phone number or other means of contact during the daytime.

In accordance with federal law, records cannot be released without the written consent of the student.

STUDENT CONTACT INFORMATION

It is very important that there is current information on all students. Students must provide and use their legal names listed on their official identification and an address – resident and/or P.O. Box, phone number – home and/or cell, email address, roommates' names, if any, including the name of their landlord/lady if it is a person who attends The Abundant Life Church. Please update Populi when any of your information changes.

Please Note: ALBC does not accept any other names than what is listed on the official ID. No prophetic names are allowed to be used or printed on diplomas.

STUDENT PRIVACY

To assure the privacy of every student, the college will not disclose information about a student to anyone but the student and/or legal guardian. No grades will be discussed by phone. No student will be allowed to view another student's file. A student may view his/her own file in the presence of an office employee such as the Dean of ALBC, the Administrator, or a member of the office staff. Students may not be allowed to view the reference pages.

On occasion, an instructor may need to contact a student with questions relating to a course. In this case, the instructor will be given the student's phone number. No instructor is to visit a student at his/her home concerning matters relating to the college.

EMPLOYMENT OF STUDENTS

There is presently no part-time or full-time employment opportunities available for students through ALBC.

CLASSROOM/CAMPUS REGULATIONS

OFFERINGS

No offerings or funds for any reason shall be collected on the college campus or social media. The only exception to this rule is the collection of the class gift by the student body for Christmas and Graduation. The dates of these collections will be selected and authorized by the Dean or Administrator.

ANNOUNCEMENTS

No one is allowed to make announcements in the classrooms except Pastor Terry, ALC leadership, the Dean, instructors, the Administrative Office staff, or a person designated by them.

AUDIO-EQUIPMENT/PLATFORM

Students are not permitted on the platform unless given specific permission. Students are not permitted to touch any audio/video equipment. This includes microphones, cameras, television sets, the sound booth, etc. If there is a sound problem, students are not allowed to attempt to correct the problem. There are people trained within the student body to handle the situation. If no one is available, please contact the classroom point person or the administrative office.

INSTRUMENTS

Students are not allowed to touch instruments at any time outside ALBC class or scheduled worship times. During scheduled worship times, only authorized students are to be touching instruments. Exceptions may be made by securing permission from the college administration. Abundant Life Church and ALBC will not be held liable for any damage/loss to musical instruments, or equipment brought into classes or services by students.

COMPUTING DEVICES

(Computing Devices include: gaming consoles, smartphones, iPod touches, netbooks, tablets, handheld computers & laptops)

All students will receive ALBC Computing Guidelines and are required to sign the accompanying Computing Policy Agreement. The following rules are in addition to those detailed in the Computing Guidelines.

ALBC is not responsible for the safety or security of computing devices brought by students. Bring your devices at your own risk.

No games are to be played during class time. No apps or social media are to be used during class time. Note taking is the only permissible use of devices in the classroom.

No audio or digital recording or broadcasting of class sessions is allowed.

PHOTO/VIDEO RELEASE

Students enrolled in ALBC grant the college and Abundant Life Church the right to use, reproduce, publish, and display photographs that were taken of the students, grounds, or any related events without compensation or permission. Furthermore, any digital image submissions or photographs taken will become the property of ALBC and our affiliates.

CLASS NOTES

Each student is responsible for taking his/her own notes. Class notes are not to be sold to any other students, but may be borrowed by students to copy for studying when classes are missed due to sickness or other absences for good causes. Violations of this policy will be grounds for dismissal from college. Students attending as married couples are responsible for taking their own notes.

DISTRACTIONS

Students are expected to be respectful of others during class times and in services. Students who cannot refrain from causing distractions will be asked to leave.

FIREARMS

Firearms are strictly prohibited on campus at all times. This includes toy guns. Violations of this policy will be grounds for immediate dismissal from college.

FOOD AND DRINKS

Food is strictly prohibited in the classroom during class sessions. All beverages must have a lid.

FLYERS/HANDBILLS

Neither students nor the public are allowed to distribute or place on vehicles any flyers, tracts, advertisements, coupons, or any other material of any kind to fellow students or employees. Please inform the Administrative Office immediately if you see any activity of this kind taking place.

STUDENT MAIL

Please do not list the address of ALBC or Abundant Life Church as your personal address. Any student mail received in this manner will automatically be returned to the sender. The college will not notify you of any mail received.

RECORDING DEVICES

All recordings will be made by the ALBC media team.

No pictures or videos taken while on ALBC property may be posted on the internet via social networks (i.e., Facebook, Instagram, YouTube, Snapchat, etc.) with the exception of photos taken at specific photo booths.

Under no circumstances will GoogleGlass or any comparable device be allowed on ALBC property. Possession of such devices will result in immediate disciplinary action and the confiscation of the device.

TELEPHONE CALLS

This college will not accept incoming calls for any students except in extreme emergencies. Please ask people not to try to contact you by phone while you are on campus.

CELLULAR PHONES

Phones must be turned to silent upon entering the classroom. Cell phones may only be used during class for note taking. Only in extreme emergencies will a student be allowed to keep their phone on silent ring. Only the Dean or Administrator can give permission for your phone to be kept on.

TEXT MESSAGING

Sharing information electronically with others in the class by text messaging, IM, e-mail, Bluetooth, or any other means is prohibited.

SOCIAL MEDIA

Any student who is found to be posting information on any social media in a manner that brings discredit to the Kingdom of God and/or ALBC will be requested to remove the post, and/or be disciplined, even to the extent of suspension or expulsion from college.



WELCOME FROM THE PRESIDENT OF ALBC

Students,

ALBC has been part of the vision of God since the foundation of Abundant Life Church. The heart of the ALBC is to be a place where men and women can come together and study the word of God to experience the full glory of God. As you will discover that ALBC isn't your traditional bible college, this is the place where you will receive a fresh impartation of the Holy Spirit and training in the gifts and power of the Holy Spirit.

At ALBC you will experience a rich revelation of who Jesus is, who you are in Him as well as the power and authority you possess to become all that God has called you to be. ALBC is designed to empower you to reach your highest protentional to set the world on FIRE for Jesus in these last days. With the three different pathways, missions, pastoral and evangelistic emphasis you will find your call as well as be equipped in all areas to be successful in all God has for you.

We are excited to see you here and be a part of your journey, don't hesitate, sign up NOW!



Terry Linscott

Senior Pastor, Abundant Life Church

President, Abundant Living Bible College



WELCOME FROM THE DEAN OF ALBC

Students,

“If people can’t see what God is doing, they stumble all over themselves; but when they attend to what He reveals, they are most blessed.” Proverbs 29:18 The Message The above referenced scripture is referring to vision and how paramount being a part of God’s vision is to every person and ministry for a blessed life. Here at Abundant Life Church and ALBC, we have vision. Our Bible College is a part of that vision; and because of your interest in attending, I believe you are a part of that vision. In 1986 God told our founder, Apostle Jimmy Squires, we would have a Bible College and teach those from all over the world that have a desire to learn God’s Word how to make an impact on the world around them. Those that are called to be missionaries would come to learn how to go out and establish churches and bring salvation to the lost changing lives for eternity. Your interest in attending our Bible College reveals that you see what God is doing and want to be a part of it.

Thank you for your interest in being a part of the vision. God has revealed to you your part and if you choose to attend ALBC, as you discipline and yield yourself to God and our faculty, you truly will be “most blessed”. Being in the will of God is the most satisfying place you can find for yourself. Thank you for allowing me, ALBC faculty, and our church the opportunity to help develop the gifts and callings God has placed in you to fulfill His call and purpose in your life.

You in turn will help to fulfill the vision of our Apostle and our Great Apostle, Jesus Christ.

Tina Howard

Tina Howard

Dean, Abundant Living Bible College



ABUNDANT LIVING BIBLE COLLEGE CLASSES – 1ST YEAR

The Anointing - In this series on the Anointing, some key truths are revealed to the anointing learned in over 30 years of ministry. The student will learn that the anointing is present to heal, deliver, set free, and set ablaze anyone who is hungry and desperate enough to be used by God.

Authority of the Believer – As believers, we have authority that some of us may not be aware of. We may even be walking in it and not knowing it. This course is to help us open God's Word about "Authority" so that as believers we may not only live out our God-given authority but also begin to see God's perfect plan unfold in our lives on a daily basis.

Bible Doctrines – In this course we will take time to study the subjects of what we believe and understand why we believe them. We will also begin to build a solid foundation on the biblical truths that our doctrine is built upon, as well as expose false doctrines concerning what we believe as Christians.

Bible Geography and Culture - This course is designed to show how the land of both the Old and New Testament Bible, climate, seasons, and other components of the geography, including the people and their culture are reflected, or mirrored in the Bible and so help in the better understanding of both the Bible and geography. Relevant archaeological, historical, and biblical material is integrated into the lectures.

The Blessing - God's first words to man were words of blessing. This course reveals God's original intent and connection to His man, not as a spiritual concept, but a material reality. THE BLESSING and the historical and spiritual journey surrounding it, are examined in scripture. Students will recognize a sharp contrast between the world's system and God's system of operation as spiritual laws governing prosperity are revealed. Discovery of the true nature of God, which is His desire to demonstrate His love and goodness, will create a secure foundation from which student can receive all that encompasses God's prosperous plan for His children.

Christ the Healer – This course will help to establish, from the scriptures, that it is God’s will to heal all today and to correct wrong thinking about certain passages of scripture misunderstood by those who oppose divine healing.

Christian Lifestyle - This course will help the student develop strong spiritual and biblical discernment of what a true Christian lifestyle looks like. The emphasis will be on purity and holiness in life, ministry, and conduct as a believer. We will study how the gifts of the Spirit and especially the fruit of the Spirit cancel the works of the flesh.

Faith – An understanding of the different types of Faith that are required to enable the student to minister in a way that will not only impact their lives but most importantly, the lives of others.

Gifts of the Spirit – This is a study course of the Gifts of the Spirit according to 1 Corinthians 12. The student will learn who the gifts are from, who the gifts are for, and what their purpose is, according to the Bible.

Helps & The Local Church – This course will give the student a biblical understanding of the helps ministry in relation to the local church which works in conjunction with a worldwide ministry.

Hermeneutics- This course is designed to give the student an understanding in biblical interpretation and how to effectively study the scriptures. The three types of interpretation that we will cover in this course: literal, moral, and allegorical.

The Holy Spirit – A course on the Person and the work of the Holy Spirit. Emphasis is made on foundational truths that will radically change the student’s way of thinking. Students will discover what it’s like to know the person of the Holy Spirit in a great way – to really know Him as our best friend.

Kingdom Identity - This course will provide the believer with a foundational understanding of

who he or she is in Christ and who He is in them. Focus will be given to key identity traits you receive through salvation in order to help you renew your mind and walk victoriously.

The Love Walk – In this course the student will be encouraged, exhorted, and provoked to press into God, and make a commitment to really get to know the Father. The student will learn that by walking in the love of God, one can walk in victory in every area of life.

Missions I – God has one unified, global purpose for all He does. This course introduces the exciting biblical, historical, cultural, and strategic dimensions of His plan. It addresses key issues: the basis of and necessity for world missions, and the status of and plans for world missions. Students are introduced to the basic information needed to pursue missionary training or to help lead their local church in its global ministry.

New Creation Realities – An investigation into the Hidden man of the Heart, the spirit man, according to the great plan of redemption. This course will scripturally unveil who we are in Christ through the new birth.

New Testament Survey – The student will obtain a general knowledge of the theme and contents of each New Testament book and gain an understanding of the meaning and significance of the historical events and messages of the New Testament.

Old Testament Survey – The student will obtain a general knowledge of the theme and contents of each Old Testament book and gain an understanding of the meaning and significance of the historical events and messages of the Old Testament.

Prayer – This course will study what prayer is and how to get prayers answered, the purpose, the necessity, the possibilities, the power, the weapons, and the essentials of prayer.

Righteousness vs Sin Consciousness - The force of Righteousness is one of the most under-taught and known Biblical truths available to the believer today! Through the works of Jesus Christ, this is yet another gift that has always been part of the salvation package yet also

must be received. Righteousness is not what we do as we tend to tie it to our works. Righteousness is who we are and when received and wielded in the hands of a believer, this powerful force will change the way you live your life unto Jesus Christ. Are you righteous?

Seeing Jesus as He Really Is - This course offers an intimate and inspirational look at the life of Jesus. Using the text *Seeing Jesus As He Really Is*, this course will explore the Gospels as they reveal Jesus.

Soul Winning – This is a course on introducing Christ to others in the workplace, on foreign fields, and local neighborhoods. Each student will experience the joy of leading others to Christ and then follow up with them to make them disciples.

Submission & Authority – The student will realize the importance of submission and authority in their daily walk of faith and learn how to be prepared to submit to authority while learning how to walk in God-given authority.

This Present Glory - This course will address the current situation within the body of Christ on the subject of spiritual warfare with a central focus on the "light" which is the Lord, rather than the "darkness" that is in the world. The spiritual weapons available to us as Christians will be discussed in detail. Using the word of God, a comparison will be made between current beliefs about spiritual warfare to reveal what is a fact and what is fiction. You will learn what spiritual warfare is and how the battle is fought.

ABUNDANT LIVING BIBLE COLLEGE CLASSES – 2ND YEAR

Apologetics - This course is an introduction to Christian apologetics, and will serve as a primer of cultural exegesis and cultural hermeneutics, the goal of which is to equip students with the critical analytical tools to engage contemporary cultural issues as they relate to matters of faith. Topics include comparative worldview, science and faith, secularism, aesthetics and ethics.

Through required and recommended readings, group discussions, and lectures the student will gain a clearer understanding of how to navigate and respond pastorally to some of today's most challenging issues while at the same time formulating a cohesive Christian response to them.

Angels and Demons - This course will ground you, the student, in the Word of God concerning the activity of angels and demons. It will also build faith for dealing scripturally with both Godly angels and fallen angels/demons.

Church History – The purpose of this course is to help the student become familiar with the periods of Church history, important leaders, significant issues, great movements, and the characteristics of the True Church. Emphasis will be given to the Pentecostal/charismatic movements that have arisen since the Book of Acts and have continued throughout history to the present day.

The Constitution - As a believer, part of our Christian duty is to understand the value and importance of assuming our civil responsibilities. In this course, the student will become familiar with topics such as: Why Study Government, The President, The Congress, Making Policy, Americanism, and The Citizen's Duty. America is part of God's plan; God purposely placed each person in the body and in The United States to accomplish His plans and purposes. This course will assist the students in understanding their part in the vision of America fulfilling her purpose.

Eschatology – Eschatology is the branch of theology that deals with the final consummation of all things. We will be covering such subject matter as the rapture, the tribulation, judgment, and the life to come.

Ethics: Honor, Integrity, and Excellence - God has established divine order in all He does. This course explores the supernatural power of God revealed in moral discernment and Christian ethics. Honor carries and is supported by the supernatural power of God; however, today's society is largely dishonorable because the concept of honor is not being passed on generationally. This powerful and scriptural look at the Biblical definition of honor will challenge students to live an honorable life, serving God on purpose with integrity and excellence, thereby

qualifying themselves for the work of the ministry.

Great Awakenings – This course is designed to confirm God has through the history of the church always had those that were “flames of fire” and stirred people up concerning God and His Word. The 1st and 2nd Great Awakenings will be studied as well as the lives and ministries of very influential “flames of fire” such as Charles Finney, William Seymour, Smith Wigglesworth, Jonathan Edwards and many more.

Healing and Miracle Ministry of Jesus – Mark 16:17-20 teaches healing has not ceased and as believers rise and take their position as the hands and feet of Jesus manifestations of healing will go forth. This course is designed to further establish that from the ministry of Jesus, it is God’s will to heal today. A thorough examination of the gospels will be made to study and build faith that just as Jesus was in the world, so are we which includes the ministry of healing and miracles. The proof will be established that God is not only able to heal but because of His compassion and mercy has made provision for healing through the finished work of Jesus.

Homiletics I and II – These classes are designed to help each student gain confidence in their own ability and in the ability of the Holy Spirit to help him/her in pulpit ministry. Also to help the student be aware of ways to improve his/her presentation.

Intercessory Prayer and Spiritual Warfare - The purpose of this course is to teach that all areas of the church must be covered with prayer continuously; prayer for nations, leaders, governments, and all those in authority. How does one pray for families, partners, supporters, and the entire Body of Christ. The students will learn how to rely on God’s power to break through, pull down, and build up victoriously while flowing in the Holy Spirit. The importance of creating an atmosphere for signs wonders and miracles will be examined.

Israel: a Virtual Tour - The student will tour virtually through present-day Israel with an emphasis on ancient Bible sites and the history of those sites.

Leadership – This course will develop a biblical foundation for leadership. Students will discover principles that will help them to develop leadership qualities in their lives.

Ministry Gifts - This course will cover Ministry Gifts and the Divine Call. Students will develop an understanding that, as ministers of the Gospel, we are entrusted with God’s strength and might.

Missions II – A continuation of exciting biblical, historical, cultural, and strategic dimensions of God’s plan to evangelize the world with the Gospel. Students are introduced to more

information needed to pursue a calling into missions or to help lead a local church in its global ministry.

Old Testament Men of Faith – In this class, you will gain insight into the lives of many of the Old Testament saints and become aware that they utilized faith and its principles in a living and dynamic way.

Preparation for Ministry/The Minister's Family – Through both lecture and hands-on experience, this course was designed to help students with the practical and business aspects of ministry and to equip them with the tools needed to begin a ministry. This course will also give the student called into ministry a thorough understanding of the practicalities and demands of ministry placed on the family and how to deal with them successfully; in other words, how to balance family and ministry correctly.

Prison Epistles – This course is designed to study the letters of Ephesians, Philippians, Colossians, and Philemon that were written by Paul from prison and yet deal with some of the most liberating concepts imaginable. The student will have a better understanding of their position in Christ, the joy that resides within them regardless of their circumstances, the exclusive lordship of Jesus, and the healing that is brought to an individual through extending love and forgiveness to others.

Revival: Nothing More, Nothing Less, Nothing Else – In this class, it is explained that real revival is not just a touch but a change – it is coming back to your first love, Jesus. Every student needs a touch from the Master's hand, a touch that will impact and mark their entire life. When the student is touched, revived, and changed by the Holy Spirit, not only will they know it but the world will hear it in their words and see it in their actions and attitude. You are guaranteed that when you are done with this course you will never be the same.

Signs & Wonders: The Book of Acts – The student will learn that signs and wonders should be an everyday occurrence in the believer's life. The student will also come to an understanding that signs, wonders, and miracles are not just for the church, but they are for the demonstration of the power of God outside the four walls of the church.

Stewardship – This course will familiarize the student with many scriptures that pertain to finances and stewardship. A foundation is given for personal life as well as equipping with truths needed for preaching on stewardship and giving in ministry.

The Tabernacle of Moses – This is a Biblical study of the framework and spiritual meaning of the Tabernacle of Moses regarding its example, typology, and practical implications for the New Covenant.

Vision – Learn what “vision” is and be instructed on how to recognize God’s vision for your life and the importance of having the patience to wait for the vision to have its perfect work in your life.

Worship as a Lifestyle - This course will give the student a thorough understanding of the foundation, purpose, and practice of worship in the believer’s life. Emphasis will be placed on worship as a lifestyle for the believer, discovering how man’s entire existence is tied to living in and depending upon God’s presence.

[ABUNDANT LIVING BIBLE COLLEGE YEARS 3 & 4](#)

TBD - We are currently building the year curriculum for years 3 and 4. It will be more targeted to your chosen pathway, and will involve internship hours.

FACULTY AND STAFF

The faculty of ALBC are educators of the highest quality who believe in excellence in education. Faculty members display a clear love and compassion for Abundant Living Bible students while maintaining the level of leadership that is required.

All faculty members believe in the plan and purpose of this institution and make a commitment to vigorously strive to ensure that the highest level of excellence is achieved. Listed below is the dedicated faculty of ALBC programs.

Following is a list of instructors:

Reverends Jimmy and Marty Squires
Founders

Pastor Terry Linscott
President

Reverend Tina Howard
Dean

Lori Downer
Administrator

Evangelist Stacy Bonet
Holly Burns
Debora Giron
Dan Hughes
Pastor Chris Johnson

Pastor Quintin Jones
Angela LaPierre
Bernie Menear
Oriana Murrell

Michaela Rothrock
A.J. Sadler
Tara Wash
Lisa Wright

**Instructors are subject to change without notice.*

SIGNATURE PAGE

Please complete and return to the college administrative office:

Policies and Procedures Agreement

As a student of Abundant Living Bible College, I acknowledge that I have read and have an understanding of the policies and procedures of the college. I clearly know what is expected of me while I am enrolled as a student. I, therefore, submit myself to these policies stated in this handbook and agree to follow them to the best of my abilities along with the help of the Holy Spirit. I also submit myself to any disciplinary action that comes as a result of failure to comply with these policies.

Photo Release

I agree to grant to Abundant Living Bible College, Abundant Life Church, and its authorized representatives my permission to record on photography film and/or video, pictures of my participation. I further agree that any or all of the material photographed may be used, in any form, as part of any future publications, brochure, or other printed/online materials used to promote said institutions, and further that such use shall be without payment of fees, royalties, special credit or other compensation.

Signature

Print Name

Date

PRESIDENTIAL SCHOLARSHIPS

ALBC offers a Presidential Senior Scholarship each year to a deserving senior who attends Abundant Life Church. This student is selected by a committee and will begin in the fall quarter as a full-time student.

Recipients of this scholarship must agree to the following:

As a Presidential Senior Scholarship recipient I understand and agree to the following:

1. I must commit to being a full-time student for the full 2-year program.
2. I must be able to pay the annual student fee, as well as purchase my books.
3. I must maintain a B-average.
4. I must commit to apply all of my academic and spiritual abilities for the Glory of God.
5. I must commit to nurture my relationship with God.
6. I must conduct myself with a high level of integrity.
7. I must abstain from any and all immoral and illegal activities.
8. I must be submitted to the faculty and staff of ALBC.
9. I must never cheat or plagiarize on any assignment.
10. All assignments must be completed and turned in in a timely manner.
11. ALBC is a private entity and as such I do not have any rights as it pertains to the governing of the college. My attendance is a privilege and ALBC may exercise its right to withdraw a student for disciplinary reasons at any time.
12. Disciplinary removal, or dropping out will result in loss of the scholarship, and the balance for any courses taken will be due in full.

Signature

Date

Printed name



Abundant Living Bible College

1511 S Dixie Boulevard

Radcliff, KY 40160

www.albc.school

270-351-9990